



GILLINGHAM & SHAFTESBURY AGRICULTURAL SOCIETY
Annual Show – Wednesday 14th. August 2019

APPLICATION FOR CRAFT MARQUEE

Due the demand for space a selection process has been introduced.
 Applications must be made by APRIL 1st, and all applicants will be informed by APRIL 10th if you have been successful or not. Exhibitors are therefore recommended to book early.

CONTACT DETAILS (please print in block capitals)

Name of company or individual:

Contact name:

Address:

Post Code:

Telephone:

Mobile phone:

Email:

Website:

Type of stand	Price	Size required	Total cost
CRAFT MARQUEE Restricted to exhibitors who make of finish products and who can demonstrate	3m. frontage x 3m. depth @ £66.00m frontage x 3m depth	
	Additional space @ £26 per metre		
	Surcharge for site either side of main door £15.00		
CRAFT MARQUEE Electric supply	Electric Supply 3kw plug 13amp socket £85 5kw twin 13 amp sockets £118		
Extra passes (2 passes included in cost of stand)	£10.00		

PAYMENT – An invoice will be issued when your application is confirmed on APRIL 10th. for payment by end of MAY

	Please	Total Cost	
	Tick	VAT @ 20%	
	Box	Total payable	

We would prefer our usual site/We would like to relocate/We are a new exhibitor

Please circle

Stand set up – we intend to set up the stand on TUESDAY / WEDNESDAY MORNING

Please circle

We wish to sponsor prize money for classes:-

GDPR - DATA PROTECTION - CATALOGUE DETAILS (the details shown below will be published in the Show Programme, Catalogue & displayed on the Show Website. By completing this section you agree to the publication. IF you DO NOT want your details published please cross through the box below)

Company name

Website OR Email address

Phone Number

Description of goods or services that you will be exhibiting (**max 15 words**)

PLEASE CONTINUE TO NEXT SHEET & SIGN THE APPLICATION

COMPULSORY RISK ASSESSMENT FORM

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR APPLICATION

Please consider what risks there are to those building the stand and to your staff and members of the public on Showday. Outline the steps that you propose to take to minimise these risks. Copy this page if more space is required. Alternatively you can send details of your existing Health & Safety arrangements relevant to exhibiting at Shows

Hazard	Persons at Risk	Controls to minimise risk
FIRE ASSESSMENT		
A FIRE EXTINGUISHER MUST BE PROVIDED AND A FIRE ASSESSMENT UNDERTAKEN BY ALL EXHIBITORS		
Liquefied Petroleum Gas (LPG) on site YES/NO		
Are you service hot food or drinks either for sale or hospitality? YES/NO		
Will you be using a generator YES/NO		
CONTACT DETAILS of person completing this assessment		
Name of Company or responsible individual		
Address		
Signed	Print name	Date
PUBLIC LIABILITY INSURANCE all exhibitors must provide a copy of their certificate with this application, If the policy is due for renewal before the Showday, please also forward copy of new document as soon as available		
Insurer	Expiry date	
Policy No:	Show Office use - Copy received	
There will be ____ persons on site staying on the stand/in the camping area on Sun / Mon / Tues / Wed		

I have read and understood the rules & conditions and hereby undertake on behalf of myself/ourselves and on behalf of all persons in my/our employ to abide by the rules and conditions

Signed..... Print name.....Date...../...../.....